



CURRY DINING SERVICES **NO FRILLS ABOUT IT! PROGRAM**



Curry Dining Services has designed a special menu guide specifically with student organizations and student services departments in mind. In an effort to accommodate the **limited budgets of student organizations and student services departments**, we have a deal for you! Dining Services asks that the following policies and procedures be adhered to in exchange for this discounted pricing. Remember, advanced planning increases your options and our flexibility.

1. Here's the deal.....

The discounted pricing reflects a limited menu served on paper only. Dining Services does not provide delivery, service or clean up of any event. These tasks are the responsibilities of the sponsoring organization.

2. We need some notice

All orders are to be placed no less than 1 week before the event. Please be sure to include this information on your No Frills order form or in your email request. Please be sure to specify **"No Frills About It!" Menu.**

3. Billing

All orders must be billed to an approved Curry College department account and be accompanied by an authorization from the appropriate Curry department head.

4. Where do I go to get my order?

All pre-ordered food, beverages, and supplies must be picked up in the Drapkin Dining Hall at a pre-arranged time during normal business hours (7:00am – 8:00pm) unless prior arrangements have been made with the Catering department.

5. Clean Up Your Mess!!

All groups are responsible for the cleaning of the areas in which their event is held. This includes wiping down of countertops, tables, etc. Events not cleaned up at any location will result in a cleaning fee charged to the group and may result in the loss of access to this menu pricing in the future.

6. Equipment Policy

Orders requiring the use of equipment with food or beverage service will receive the use of this equipment for the duration of the event only. A Curry College I.D. will be required for any equipment that is loaned out. There may be busy times during which equipment is not available. The replacement cost of any broken or lost equipment will be charged to the group.

7. Where do I return the equipment?

All equipment should be returned to the same location as it was picked up and during business hours unless prior arrangements have been made. Do not drop equipment off unattended without seeing a member of the Catering staff.

8. No Food, No Equipment

No equipment will be loaned out without the accompaniment of a food or beverage order.

9. What happens if we need to cancel or make changes to our order?

Any cancellations must be made within 48 hours of the scheduled pickup. Any costs incurred due to the cancellation after the deadline will be passed on to the department budget. We will attempt to accommodate last minute changes or additions but remember this is **No Frills About It!!**

Thank You For Your Interest!!